

TOP PRIORITY

No. BSNLCO-A/15(22)/6/2026-ESTAB

Dated: 24.08.2026

To

All CGMs/Unit Heads,

BSNL

Sub: Creation of comprehensive competency repository in respect of Non-executives of BSNL- Reg.

Ref: No. BSNLCO-PERB/18(11)/7/2025-PERS1, dated 02.12.2025

In reference to the BSNLCO letter under reference on creation of comprehensive Competency repository in respect of BSNL executives, it is decided to create competency repository of the non- executives of BSNL.

2. All non- executives are therefore, required to furnish the information / details regarding Area(s) of Competencies acquired by them by giving their preferences i.e. 1st, 2nd and 3rd. Further, the non- executives should also indicate their present area of competency in which working and also indicate preferences of competency areas as per 1st, 2nd and 3rd in which they would like to work. These information may be submitted through the Attendance App "My Office" --> **HR Module --> Update Competencies.**

3. Accordingly, all the non- executives under your administrative control may be directed to submit above information through Attendance App by **28.08.2026.**

This issues with the approval of the Competent Authority.

Yours faithfully,



(M. Subha Krishnan)

Asstt. General Manager (Estt.-III)

Copy to:

1. PPS to CMD/ Functional Directors of BSNL Board
2. PPS to CVO/ all CGMs/PGMs/GMs, BSNL CO, New Delhi
3. Intranet portal for information and compliance by respective employees.
4. The CGM, Kerala Circle